

WETASKIWIN AND DISTRICT AMATEUR FOOTBALL ASSOCIATION (WDAFA)
VOLUNTEER AND FUNDRAISING RESPONSIBILITIES

I understand that volunteering and fundraising are necessary and valuable for the strength of WDAFA and the football experience of the players. Understanding this, I commit to participate in the activities that will maintain the positive environment and experience of the players of WDAFA. I understand that **I will be required to participate in the bottle drive as well as the required number of volunteer positions** and have completed the volunteer signup sheet and submitted required deposit.

_____ INITIAL (Parent / Guardian)

ParentName: _____

The Wetaskiwin and District Amateur Football Association (WDAFA) is an organization that depends solely on volunteers to operate. In order to deliver a quality football program for our players, we need your help. The players will benefit from your help, and we are confident that our football season will be another successful year. There are some jobs that can be done during the weekend, other during the day or night, game day, and individual events. There is something for everyone.

Volunteer sign-up is based on a first come first serve basis. It is your responsibility to decide which area of WDAFA you wish to volunteer for. It is your responsibility to ensure you complete your volunteer duties. Please take the time to go over the below volunteer duties and indicate to your Team Manager which ones you have chosen. If you do not want to volunteer this year, please initial this on the registration form and your \$78.00 volunteer cheque will be deposited.

If you are unable to complete volunteer commitment at its scheduled time, or you do not successfully arrange coverage for your scheduled assignment, the Team Manager will notify the Treasurer. In turn, your deposit will be processed as a sponsor donation in lieu of volunteering.

We are grateful for everyone who will lend a hand and would like to take this opportunity to say thank you in advance for making this football season great!

Please choose a minimum of three (3) of the below volunteer duties;

- COACH** Ensuring that you and your assistant are at the field at least 30 minutes prior to practice or game time. Attending coaching clinics and workshops throughout the off-season and season. Ensuring that your team manager fulfill their duties

- ASSISTANT COACH** Help the coach in all areas. Be at the field 15 minutes prior to games and practices. Fill in if head coach is unable to be there

- TEAM MANAGER** Act as a liaison between the coaches and WDAFA and the coaches and the parents or guardians. Have all the contact information for the team, and supply with game sheets. Enter all information for each player according to Football Alberta standards. Ensure that the facility and field is left as clean as arrival for home or away games. Ensure all volunteers are attending to their duties.

- EQUIPMENT MANAGER** Maintain uniforms at the beginning and the end of the season. Ensure all equipment is properly fitted to each player. Ensure alternate color of uniform is available in case of conflict. Ensure that all training equipment is properly stored and cleaned, and that all footballs are properly inflated and then deflated at the end of the season.

- HOGBARN MAINTENANCE** Ensure that the Hogbarn is opened (30 minutes prior to games and practices) and maintained in good order. Ensure that washrooms are opened at the same time as the Hogbarn. Check to ensure that toilet tissue and sanitizer are properly filled and that the restrooms are kept clean.

- PARADE Help organize and decorate the float for the Pioneer Days Parade

- FOOTBALL DAY Help assist with the picture order or assist the photographer in any way that is asked. Set up necessary promotional banners and sponsorship banners. Help with the set-up, take-down, BBQ, food prep, or whatever is necessary.

- LINE PAINTER Paint the lines at the start of the season, and whenever is necessary based on the weather.

- TEAM PROMOTER Send in weekly pictures to The Wetaskiwin Times with names of players and/or articles of the games and practices. These pictures should be of good quality and of close proximity of the players. The play and/or players should be clear and close-up.

- TRAINER Be an "on call" responder for any medical emergency. Must have a minimal qualification of current First aid and CPR and/or beyond. Must be able to prove qualification with documentation and be willing to take further training if and when available.

- ANNOUNCER Announce the games in a clear and loud manner. Ensure the sponsors are properly announced, and credit is given to the appropriate people. Name clarification should be done prior to the game. The announcer is also responsible for the between play music.

- SCORE-KEEPER Properly run the time clock with stopping and starting the clock at the appropriate time. Ensure that the score is kept in a proper manner.

- STATISTICIAN Properly and accurately keep play stats on the plays for both sides of the teams.

- SPOTTER Assist the announcer, statistician, and the scorekeeper with referee, play and player recognition.

- YARD STICKS This is part of the officiating team. This position may include the "down" stick in dictating what down it is, and/or the "yard stick" that is used to indicate 10 yards one (1) down.

- 50/50 Promote and sell 50/50 tickets. Ensuring that all monies raised is properly distributed to the winner and team manager.

- PRESS BOX Set-up, buy, arrange, and take-down the decorations, food, and drinks for the press box.

- BOTTLE DRIVE Help up with organizing and/or driving the players. **Mandatory for all players**

- OFFICIAL Referees are part of the officiating team. Ensure proper calls are made and are accountable to WDAFA. Must be willing to take necessary courses and workshops when available.

- BANQUET Assist in set-up and take-down for year end banquet. Pick up necessary items for the event.

- FUND-RAISING EVENTS Assist with the Spaghetti Eating Contest, Super Bowl Party, etc..